



NRI PROPERTY CARE

"Clear Communication, Complete Transparency, Absolute Trust."

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Steps to Follow for a Smooth Move-Out

1. Submit Your Notice to Vacate

- Please provide your 30- or 60-day Notice to Vacate, along with your forwarding address.
- It is essential to adhere to your scheduled move-out date as new tenants or property work may already be planned.

2. Return All Keys and Remotes

- Ensure all keys and remotes, as noted in the move-in inspection sheet, are returned to us on your lease's final day.
- If repairs or cleaning are required, we will notify you within 5 business days and provide photos detailing the deductions from your security deposit.

3. Security Deposit Refund

- In compliance with your lease terms, security deposits will be returned within 15 days if repairs are necessary.
- Refunds will be sent to the forwarding address provided upon key return.

4. Property Cleaning

- Clean the property thoroughly, both inside and outside, to avoid deductions. Allow sufficient time for cleaning—ideally a full day—to ensure it's completed to standard.
- If you prefer, we can connect you with trusted vendors to assist with cleaning, repairs, or yard work.

Recommended Vendor Services

Let us simplify the process by coordinating services with our preferred vendors:

- Full Home Deep Cleaning
- Professional Carpet Cleaning (Including Treatment & Deodorizing)
- Minor Repairs
- Lawn Maintenance & Hedge Trimming
- Debris Removal

Move-Out Checklist

If you are hiring professional cleaners, share this checklist with them to ensure all tasks are completed:

- **Painting:** Remove nails but do not patch or paint without prior approval. Unapproved painting may incur charges if it doesn't match existing paint.
- **Carpet Cleaning (If Carpet(s) is/are provided):** Have carpets professionally cleaned after vacating the property. A receipt from a professional cleaning service is required at key return.
- **Restoration:** Restore any changes made during occupancy to the original condition unless otherwise agreed upon in writing.
- **Window Maintenance:** Ensure windows are intact, and window treatments are clean, functional, and in good condition.
- **Fixtures:** Replace all non-working light bulbs with the appropriate type and ensure smoke detectors have working batteries.
- **Remotes:** Return all issued remotes at move-out to avoid replacement charges.

Thank You!

We wish you the best of luck in your move and success in your new home. If you have any questions, feel free to contact us.